



**ESBJERG  
GYMNASIUM**  
STX – HF – IB



March 2020

# Admission Policy

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Esbjerg Gymnasium & HF is a government funded independent school without tuition fees, accepting all students irrespective of gender, social status, race and culture.

While the IB – Diploma Programme is academically challenging, students do not need to fear that only the highest grades will gain them admittance. Esbjerg Gymnasium & HF and the IB – Diploma Programme focus on a student’s willingness to work hard and with passion for learning. If you comply with these qualities and have adequate grades and good English skills, the IB – Diploma Programme is definitely an option for you.

The ideal IB Diploma Programme students (or pre-IB students with the intention of continuing onto the two-year IB Programme) are typically young people with high expectations and students in need of a recognized High School diploma with tuition in English. They want a demanding, yet rewarding, education that will challenge them and help them take the next step in life whether working or going to university in Denmark or abroad.

## **Roads into the IB-Diploma Programme**

*Danish students* who have only attended the *Danish school system* are, upon having completed their 9th or 10th grade exams and estimated “ready” for upper secondary education, required to enroll in the pre-IB before entering the IB Diploma Programme. If they are not estimated ready they will be called in for a written admission test. (Danish, English, Math, Physics/Chemistry)

The pre-IB is also open to those *international students* who do not directly fulfil IB-DP admission requirements. For those students an eventual admission test will be conducted in English.

Having completed the pre-IB Programme, students with adequate skills in Danish who do not wish to continue with the IB Diploma Programme can easily make the transition into the second year of the Danish STX Programme or one of the other Danish High school programmes.



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STX – HF – IB



### **The IB-DP access is granted through the following paths**

1. The IB-DP is open to all students who have passed a pre-IB year on both grades of the year and the mock exam grades. (the criteria is a minimum GPA of 3,5 on the grades of the year and a minimum of 3,0 on the exam-grades. (IB 7 point grading scale, both criteria must be met)
2. Danish students who have spent some of their schooling years abroad and who have adequate language and academic skills at a minimum of the passing level of the pre-IB students.
3. International students who have adequate language and academic skills at a minimum of the described passing level of the pre-IB students.
4. Students with mild learning disabilities may access the IB-DP on the precondition that the general requirements are met and will be offered help to handle their learning disability.
5. Applicants may be invited for an interview or a test before a final decision on admission is made if there is any doubt about the readiness of the applicant – this could be grades, personal maturity or language proficiency in English.

### **How to apply**

#### **Pre-IB**

If you are a Danish student, coming from the Danish 9th or 10th grade, you will need to apply through your 'UU-vejleder'. He or she will help you fill out a form on [www.optagelse.dk](http://www.optagelse.dk) including an education plan ('uddannelsesplan'). Your application will then be sent to the school, and you will later receive a letter of acceptance or denial. You may also be required to appear for an interview and/or an admission test if you do not meet the general requirements.

If you are a Danish student who has spent a year on a school exchange program, you can either apply through your UU-vejleder, or use Esbjerg Gymnasium's application form and send it directly to the school.



**ESBJERG  
GYMNASIUM**  
STX—HF—IB



If you are an international student, coming from abroad, you will need to fill out Esbjerg Gymnasium's application form and send it directly to the school. The application form can be found at the school website under the menu "How to apply", and at the same time you must apply through [www. Optagelse.dk](http://www.Optagelse.dk).

In order to apply through [Optagelse.dk](http://Optagelse.dk) you must have a "nem ID" (personal secure identity code that can be issued from the age of 15 and is necessary in relation to handling communication with official authorities in Denmark)

In both situations you will later receive a letter of acceptance or denial. You may also be required to appear for an interview and/or an admission test.

### **IB Diploma Programme**

All applicants to the IB Diploma Programme must use Esbjerg Gymnasium's application form and send it directly to the school. The application form can be found at the school website under the menu "How to apply", and at the same time you must also apply through [www. Optagelse.dk](http://www.Optagelse.dk).

In order to apply through [Optagelse.dk](http://Optagelse.dk) you must have a "nem ID" (personal secure identity code that can be issued from the age of 15 and is necessary in relation to handling communication with official authorities in Denmark)

Applicants may be invited for an interview or a test before final decision on admission is made.

All documents and information asked for should be filled in the application form.



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## **Processing the applications**

The form must be received together with the relevant school/exam papers no later than March 15<sup>th</sup> the year you seek admission. Applicants from outside the EU must document at the time of application that they have already received the necessary residence and study permit to cover the two years of the Diploma Programme. Applications without such documentation in the form of a copy of the residence permit and a valid Danish CPR number will not be considered.

Esbjerg Gymnasium does not help applicants with applications for residence permit apart from general guidance.

The application forms are assessed from March 15<sup>th</sup> and the applicant can expect an answer at the end of April/beginning of May.

The assessment is based on 4 main criteria:

- 1) International school background, i.e. if you have attended an international school or have received instruction in English before applying to the IB-Diploma
- 2) Ability and skills, i.e. your grades (if the report card is in another language than Danish, Swedish, Norwegian, English, German, French, Italian or Spanish, there must be attached both a copy of the original and a translated version, translated into English by an authorized translator)
- 3) Need, i.e. if you have a special need for an education in English. The personal essay which we require attached to your application form is therefore of great importance.
- 4) Being the right match, i.e. how well you match up with the IB Learner Profile. The personal essay which we require attached to your application form is therefore of great importance

## **Late Applications**

Late applications will be processed if there are still vacancies.

## **Retakes**

Students having failed their diploma wanting to do November retake coming from other IB schools than Esbjerg Gymnasium will not be accepted. Only students having done their IB Diploma exam at Esbjerg Gymnasium will be accepted as retake students.

## **Revision of the Admission Policy**

The Admission Policy will be reviewed ad hoc when required by major changes and periodically within the range of the next upcoming 5-year self-evaluation.